

Dry Cleaning Services

03/13/2014

City of Gallatin

1.0 Introduction

The City of Gallatin Police Department is seeking bids for **Uniform Dry Cleaning Services**. Bids will be due March 27th 2014 at 2:00 p.m. in a sealed envelope clearly marked: **Uniform Dry Cleaning Services**.

2.0 Bid Specifications:

- All items washed and dry cleaned will be processed with industry standards relating to the policy of the Universal Precautions for preventing transmission of blood borne infections; and in accordance with the Center for Disease Control, OSHA and the State of Tennessee Department of Health. See 2929 CFR 1910.1030.
- All Dry Cleaning and Pressing shall be done in accordance with the accepted standards of the Dry Cleaning and Laundry Institute. Shrinkage of Garments will not be acceptable.
- In the event a garment is lost or damaged while in the Contractor's possession, the Contractor shall repair or reimburse the City of Gallatin for such loss or damage at the replacement cost to the City of Gallatin via claim form.

3.0 Vendor Requirements

- Vendor must complete attached price sheet.
- Pricing good for 1 year, with 3 year price extension option.

4.0 Evaluation of Proposals

The City of Gallatin will award the contract to lowest responsible and responsive bidder meeting specifications, quality, and performance standards pursuant to the Municipal Purchasing Act of 1983. Response will be based on the following factors;

- Completeness of response
- Cost
- Vendor track record, including references
- Quality of service
- Quality of product

5.0 Contract Award

The City of Gallatin reserves the right to reject any or all proposals and to waive any informality found therein. The City of Gallatin will award a contract based on evaluations described above.

6.0 Question Submissions

Gallatin Police Department
Attn: Diane Allers
130 West Franklin St
Gallatin TN 37066
Telephone: 615-452-1313
Email: dallers@gallatinpd.org

7.0 Proposal Submission

ALL SUBMISSIONS MUST BE SEALED AND CLEARLY MARKED

“Uniform Dry Cleaning Services.”

Bid Due: March 27th, 2014 @ 2:00p.m.

Proposals shall be directed to the attention of:

Finance Department
Attn: J.R. Smith Jr.
132 West Main Street
Gallatin, TN 37066
Telephone: 615-451-5899

Price Sheet

Uniforms	Price per Unit
Uniform Slacks	
Uniform S.S. Shirt	
Uniform L.S. Shirt	
Heavy Jacket	
Light Jacket	
Polo S.S. Shirt	
Polo L.S. Shirt	
BDU Pants	
BDU Shirt	
Dress Suit	
Standard Slacks	
Standard Oxford Shirt	
Remove Shoulder Patch	
Sew on Shoulder Patch	
Remove Breast Patch	
Sew on Breast Patch	

Name of Company: _____

Address: _____

Telephone: _____

Signature: _____

Print Name: _____

Title: _____

Email address: _____

Date: _____